

Minutes of a meeting of The Rowley Trust Annual General Meeting on Tuesday 6th July 2021 at 2.45pm held via Microsoft Teams

Present

Paul Newby – Head Teacher, Brickhouse Primary School (Chair)
Sally Fenby – Head Teacher, Old Hill Primary School (Vice Chair)
Nicholas Miller – Head Teacher, Rowley Hall Primary School
Cathy Walsh - Head Teacher, Temple Meadow Primary School
Kim Whiting, SIPS

Apologies

Alison Bhardwaj- Head Teacher, Springfield Primary School

In Attendance

Paul Field - Resources Consultancy Ltd – Financial Adviser
Kylie Raybould, School Business Manager, Old Hill Primary School

RLTAGM01/21 - Welcome and apologies

The Chair opened the meeting.

Apologies had been received from Alison Bhardwaj and were accepted.

RLTAGM02/21 – Propose of Meeting

The Chair explained that the AGM was to consider the Annual Report and Financial Statements proposed for approval by the Trust Meeting and deal with retirements and appointments

RLTAGM03/21 – Minutes of AGM 7th July 2020

There were no questions or matters arising.

Resolved that the Annual General Meeting minutes of 11th July 2019 be approved.

RLTAGM04/21 – Financial Statement for year ended 31st March 2019

Paul Field presented the Report of the Directors and Unaudited Financial Statements. He explained the legal and administrative information and outlined the Directors' Report. Moving on to the Financial Statement Paul Field explained that the Trust had income of £1,850 and expenditure of £1,491 resulting in a small surplus of £359. This is added to the surplus brought forward of £3,272 resulting in £3,631 closing funds as at 31st March 2021. The main reason for the surplus were Trust activities such as the Dance Festival not taking place due to Covid and a saving in the Directors insurance. The Report of the Directors and Unaudited Financial Statements had been recommended for approval by the Board earlier in the afternoon.

Resolved that the Report of the Directors' and Unaudited Financial Statements be approved.

RLTAGM05/21 – Rotation of Chair/Vice Chair

The Annual General Meeting was informed of the Trust meeting decisions earlier in the day that Sally Fenby, Head Teacher of Old Hill Primary School will become Chair and Nicholas Miller, Head Teacher of Rowley Hall Primary School will be Vice Chair.

Item noted

RLTAGM06/21 – Retirement and Appointment of Trustees

The Annual General meeting was informed of a Board discussion and resolution concerning Directors from Teaching School Alliance, Sandwell College and Sandwell MBC. Now that now it was operating on a minimum compliant basis it was unreasonable for these to have the responsibility of Directorship without the regular Board meetings to participate in the business. In the case of the Teaching School Alliance the Director, Elaine Bowen, had left the role and could therefore be removed from the date of the Board Meeting. It was resolved that an email be sent to David Holden, Sandwell College and Josephine Leese, Sandwell MBC to explain the position outlined above and suggest that it would be of mutual interest if their role be change from a Director to a working relationship.

Item noted

RLTAGM07/21 – Motions for discussion from Attendees

There were no motions for discussion on this occasion.

RLTAGM08/21 – Virtual Meetings

It was recommended that future Annual General Meetings be held virtually even when face to face meetings are allowed. The meetings via Teams had proved to be both effective and efficient.

Resolved that:

Future Annual General Meetings be held virtually.

RLTAGM09/21 – Closing Statement

The Chair thanked everyone for attending and concluded the Annual General Meeting.

The meeting closed at 2.55pm.

Chairs Signature..... Date.....