



Temple Meadow  
Primary School  
Growing together, learning together

**Temple Meadow Primary School**

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Headteacher: Ms C. Walsh

Our Ref: CW/CH

Friday 26<sup>th</sup> January 2024

## Keeping you informed about the Headteacher recruitment process and changing our World Book Day Celebration Date

Dear Parents/Carers

I am writing to keep you informed regarding the Headteacher recruitment process as I'm sure as events unfold, your child/children will be chatting about visitors to school and things they may be involved in linked to the recruitment process.

Just so you know, the Headteacher vacancy is live today on the Sandwell job site and on WM Jobs. Everything to do with Headteacher recruitment is designed by the Governors supported by HR in terms of the advert, job description etc. They design the interview process supported by HR and our School Improvement Advisor. The advert encourages visits to school from interested candidates on a range of dates. The visits for those interested are with myself and Ben Riley (Chair of Governors).

The interview comprises an on-site interview day and then a second off-site day. I don't design the tasks or questions or any element of it; this is all done by the Governors, HR and our School Improvement Advisor and is confidential to this group. I do however facilitate and ensure it all runs smoothly on the day.

One thing I can say is it clashes with our **World Book Day** – please see the additional letter sent today from Miss Dale which confirms new details for this. I think you will agree it would be too stressful for all involved if not a typical day (for candidates, pupils and staff). I'm sure you can appreciate it would be a strange day if candidates thought Harry Potter, the Gruffalo and any other book-based character was one of our teaching and learning staff!

Our new World Book Day is on Friday 8<sup>th</sup> March 2024.

Yours sincerely,

**Ms Walsh**  
**Headteacher**



Artsmark  
Silver Award  
Awarded by Arts  
Council England

