



Temple Meadow  
Primary School  
Growing together, learning together

## Temple Meadow Primary School

Wrights Lane  
Cradley Heath  
West Midlands  
B64 6RH

Tel: 01384 569021

Web: [www.templemeadow.com](http://www.templemeadow.com)

Email: [tm.admin@meadow.sandwell.sch.uk](mailto:tm.admin@meadow.sandwell.sch.uk)

Headteacher: Ms C. Walsh

Our Ref: CW/CH

Wednesday 22<sup>nd</sup> November 2023

### Non-Participation in Christmas Events

Dear Parents/Carers

With our pupils' Christmas performances just around the corner, we would like to inform Parents/Carers of the appropriate communication channel to request your child is withdrawn from their Christmas performance.

All requests should be sent via email to [tm.admin@meadow.sandwell.sch.uk](mailto:tm.admin@meadow.sandwell.sch.uk) for the attention of myself. The email should contain your name, your child's name and class and the reason as to why you're requesting that your child is withdrawn.

Once received, we will reply to you to confirm receipt and write back to you appropriately.

Yours sincerely,

Ms Walsh  
Headteacher



Artsmark  
Silver Award  
Awarded by Arts  
Council England



Leading Parent  
Partnership Award  
2018-2021

